

E-ACT Blackley Academy

April 2024



School Holidays 2024

Easter holiday

School closes: Thursday 28 March 2024

School opens: Monday 15 April 2024

Bank holiday: School closes Monday 6 May 2024

Half term holiday

School closes: Friday 24 May 2024

School opens: Monday 3 June 2024

Summer holiday

School closes: Wednesday 24 July 2024

Half term holidays

Break up - Thursday 28th March

Return to school – Monday 15th April

Happy Half Term



Dates for the Diary...

- 28th March – Break up
- 29th March – Good Friday - School closed
- 15th April -Return to school
- 17th April – Parents evening
- 17th April – Art gallery open evening
- 23rd April – Special lunch
- 24th April – Y6 visit from Greater Manchester Fire Service

Art Gallery Open Evening

17th April



We will be presenting an art gallery in our halls for all parents/carers. This is a chance for us to showcase the amazing art work your child has created.

Come and have a look at our collection of masterpieces!

23rd April - Circus Themed Lunch

Tightrope Spaghetti Strings with Carbonara Sauce
OR

Tiger Striped Veggie Pizza
With

Cannonball new potatoes and Strongman Spinach Salad
And

Clown's nose cookies



17th APRIL 2024 - Parents Evening

Annual parents evening. Please arrange an appointment with your child's class teacher to discuss your child's progress this year, view their workbooks. Appointments should be made directly with the class teacher. If you have not received a letter, please use class DOJO.

BLACKLEY COST OF LIVING SUPPORT

Thursday
4th April
12:30-2:30pm

Information stalls
offering advice and
support with the
cost of living

Pop in for
a chat!



MANCHESTER
CITY COUNCIL



FREE
REFRESHMENTS!

Blackley Community Hub, Victoria Avenue
Blackley, M9 6RA

The Blackley hub will be hosting a Cost of living support open day. They will be offering free support and advise with all cost of living queries. This is a drop in for anybody who would benefit. Please pop down and have a chat. The Blackley Community Hub is located at St. Paul's Church, Victoria Avenue.

New Afterschool Clubs for Summer 1

Upon returning to school new clubs will be added to Parentpay and will start the week beginning 22nd April, all bookings are to be made via Parentpay, clubs are as follows;

- Monday – KS1 Boxing
- Tuesday – KS2 Boxing
- Wednesday – KS2 Gymnastics
- Thursday – KS1 – Drama

24th April 2024

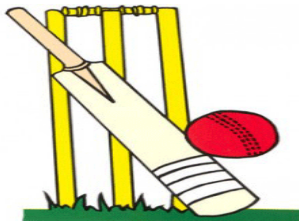
Y6 Greater Manchester Fire Service Visit

Greater Manchester Fire Service will be visiting the Academy to chat with our Year 6 students



KS1 Cricket

Upon our return from the Easter break KS1 will be taking part in Cricket with the Lancashire Cricket Club. This will run for 6 weeks and will take place every Friday. There is no booking required as this will be scheduled into the school day



New Office Procedures – See below

Upon returning from the Easter break there will be some new procedure's put into practice surrounding the office.

Please read the below information and make yourself familiar with the new procedures.

Safety is paramount at all times these new procedures enable us to focus on keeping our children safe.

We would like to thank you in anticipation of your cooperation.

Holiday club

Manchester City Council are offering some free holiday clubs, see below or you can visit their website for more information. Please scan QR code for eligibility information and bookings.

FREE SCHOOL HOLIDAY ACTIVITY

Manchester Active & Manchester City Council are offering thousands of FREE places for children eligible for benefits-related free school meals at holiday clubs across the city.

Activities can include:



Arts & crafts



Sports & exercise



Trips



FREE nutritious meal



& more



CHECK ELIGIBILITY OR BOOK HERE

mcractive.com/activity/HAF

MCRactive
Go

DOWNLOAD THE APP



MANCHESTER CITY COUNCIL

Department for Education



MCRactive



Office Procedures

We are currently experiencing a high number of visitors to the main office in the morning and at the end of the school day. The office staff are happy to help but, during these times we are extremely busy. May we please remind you of the following;

- **For early collection, please give your class teacher or the office 24hr notice. This enables staff to have children ready for collection.**
- **To report lateness/absence/appointments** – please liaise with Mr Nuttall – he is on the KS2 gate every morning from 8.35. You can also speak to him by selecting option 1 and/or leave him a voicemail on the answering machine or email: matthew.nuttall@eba.e-act.org.uk or use the parental email account. Please send in appointment cards with your child.
- **To speak with the school SENDCO** – please use the option 2 when calling the main school telephone line. If Miss Spence is unavailable at that time, please leave a message and she will revert when she can. Miss Spence is also present every morning from 8.35 on the KS1 gate. Miss Spence’s email address is gemma.spence@eba.e-act.org.uk
- **To discuss any classroom issues** – please liaise with staff at the end of the school day. If you require an appointment, the said teacher can arrange this with you directly.
- **To discuss any complaints/concerns or queries for senior staff members i.e. Head Teacher/Deputy Head Teacher** - we ask that these are emailed to the parental email account. These will be forwarded to our Senior Leadership Team who will contact you directly.
- **Family support issues** should be directed to both Rhonda Alleyne and Tunde King: rhonda.alleyne@eba.e-act.org.uk and tunde.king@eba.e-act.org.uk
- **Safeguarding queries** should be directed to Miss Spence. Please use the option 2 when calling the main school telephone line. If Miss Spence’s email address is gemma.spence@eba.e-act.org.uk

Please ensure your child is sent to school **with all their belongings needed** for the day ahead. The school office cannot accept responsibility for items brought in late such as drinks, clothing, book bags and lunch bags.

The office team have access to the email accounts below every day and emails will be picked up and forwarded on or dealt with accordingly.

School office email blackley.office@e-act.org.uk

Parental email blackley.parents@e-act.org.uk

We would request that any queries relating to the below are sent to one of the email addresses above rather than visiting the office in person;

- Parentpay
- Breakfast club
- Free school meal enquiries
- Updating information

The office will be open for **general enquiries** from 9.15am to 9.45am and 3.15pm to 3.45pm daily. The Office will be unavailable at the start and the end of the school day before 9.15am and before 3.15pm. It is the Academy priority that **all children are admitted and dismissed to and from site safely**. We need to reduce the amount of traffic we have at the office at the end of the school day ensuring that children who are being dismissed from the school office are being done so with safety being paramount.

We can confirm that there is a section within our monthly newsletter for “points of contact” if you are unsure on where to direct your query please refer back to this.

Useful Information

- Drop off and pick up times

School gates open at 8.35am and close at 8.50am each morning. Gates re-open at 3.15pm for end of day collections. Please ensure children are dropped off and collected on time.

- Breakfast club

Breakfast club is available from 7.45am Monday-Friday at a cost of £1 per day. You do not need to sign up in advance. Simply arrive at the hall before 8.30am. The attendance fee will be then forwarded to your child's Parentpay account. You are able to make payment transactions daily or weekly. If you would prefer monthly, this should be relayed with the school office.

- Medicine

Medication can be dropped off at the school office at the start of the day. We can accept and administer medication under the following conditions;

- Medicine has to be taken 4 times a day;
- Medicine has been prescribed by a doctor, and is in its original packaging complete with pharmacy labels;
- You have completed a medication form (available from the school office).

- School Meals

Schools meals are charged at £2.26 per day, unless the child is entitled to free school meals. Payment for meals to be made via Parentpay. Failure to make regular payments will result in you being asked to provide your child with a packed lunch. Any changes to school meals must be made in writing/email to the school office. If you think you may be entitled to free school meals please make an online application via www.cloudforedu.org.uk/ofsm/sims.

Points of Contact

Example Context	Who to contact	Recommended method of contact
General Information: Homework, uniform list, curriculum, school events, holiday dates etc...	Website	Website
General issues relating to class, Learning, uniform, welfare etc...	Class Teacher	Class Dojo
More serious Issues relating to bullying, learning, welfare etc...	Class Teacher Phase Leader	Meeting Appointment via class dojo
Concerns that have not been able to be resolved via class teacher or phase leader. Concerns about the school more generally. Concerns about a member of staff.	James Hughes (Head Teacher)	Appointment via email James.hughes@eba.e-act.org.uk 0161 740 2185
SEND: If you have questions regarding special educational needs.	Class teacher Gemma Spence (SENCO)	Appointment via Class Dojo or Gemma.spence@eba.e-act.org.uk
Attendance: If you need to report your child absent.	Matthew Nuttall	Contact via phone 0161 740 2185
Complaints	Please follow our complaints policy	https://blackleyacademy.e-act.org.uk/wp-content/uploads/sites/6/2022/11/E-ACT-Complaints-Policy-and-Procedure-2022.pdf
Family Support: Early Help, financial support, free school meals, mental health etc...	Tunde King Rhonda Alleyne	Tunde.king@eba.e-act.org.uk Rhonda.alleyne@eba.e-act.org.uk
Safeguarding: If you are concerned about the safety of a child.	Gemma Spence	Gemma.spence@eba.e-act.org.uk
SEND: If you have a query regarding special educational needs.	Gemma Spence	Gemma.spence@eba.e-act.org.uk
General Support – Dropping off medicine, ParentPay, Changes of details, Changes of meals.	School Office	Blackley.Office@E-ACT.org.uk Blackley.Parents@E-ACT.org.uk