



Supplementary Information Form -

Example Only

This is an example of the kind of information we may include on our SIF form once we complete our consultation process in readiness for publishing our admissions statements for 2022. The form (SIF) will be used for collating the minimum of information needed to process the form for our over subscription criteria and in accordance with the Admissions Code. We will not ask for any additional information.

Child's surname, Child's Forename, Child's Date of Birth

3 rules that the form will apply to if the new admission arrangements are put into place.

Rule 2: Exceptional and Compelling Medical, Psychological, Social or Special Access, which can only be met at the Academy.

Rule 4: Children who at the time of the application are eligible for the Early Years Pupil Premium, the Pupil Premium or the Service Pupil Premium

Rule 5: Children whose parent/carer (as defined in the Notes below) is a member of staff who has either been continuously employed at the Trust for two (2) or more years at the time of application for a place or has been recruited to fill a vacancy for which there is a demonstrable skill shortage or has been re-located to the area at the request of the Trust.

This is the evidence we would ask for if you were applying under rule 2, 4, and 5.

Rule 2

- a. Specific recent professional evidence that justifies why only one school can meet a child's individual needs, and/or
- b. Professional evidence that outlines exceptional family circumstances making clear why only one school can meet the child's needs.
- c. If the requested school is not the nearest school to the child's home address clear reasons why the nearest school is not appropriate.
- d. For medical cases – a clear explanation of why the child's severity of illness or disability makes attendance at a specific school essential. Evidence should make clear why only one school is appropriate.

The medical circumstances must relate to the child

Rule 4

Provide a letter from your child's current school that you are in receipt of Pupil Premium or in the case of Service Pupil Premium provide the evidence of serving in the regular armed forces or full-time commitment as part of the full-time reserve or one of the child's parents died whilst serving in the

armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme.

If your child is not currently in receipt of Pupil Premium, then please complete the details requested below (*please note that by completing the details you are giving is permission to check your details on <https://pps.lqfl.org.uk/> on your behalf*):

Name of claimant in receipt of benefit:

Relationship to child:

Address of claimant:

National Insurance number of claimant:

Date of birth of claimant:

Rule 5

A letter from the Headteacher to confirm that you have been continuously employed at the Trust for two (2) or more years at the time of application for a place or have been recruited to fill a vacancy for which there is a demonstrable skill shortage or have been re-located to the area at the request of the Trust.

We will also ensure we seek the correct permission to collate, use and share the information you have provided. This may look like the statements below.

I give permission for the Academy to disclose Exceptional and Compelling Medical, Psychological, Social or Special Access; Pupil Premium eligibility; or being a staff member information for the purposes of this admissions application to be shared with the Local Authority that the Academy is in, if my application is accepted on the basis of fulfilling the criteria.

I confirm that the information provided is true and correct and I shall notify the Academy promptly of any relevant changes.

I understand that if a place is obtained on the basis of incorrect or inaccurate information, the offer may be withdrawn.

Please return this form directly to the Academy, along with evidence under the rule you are applying under. The information should be dated no more than 3 months old. **You must also apply online with the Local Authority for a school place.**

All information is used only for the purpose of administering the admissions priority of your child. Data is stored securely in line with GDPR.

You do not have to submit this information, but please be aware that the Academy will not be able to take into account your eligibility under rule 2, 4 or 5 without this.